



Phone: (724) 656-3130
Fax: (724) 656-3079

[REDACTED]

Re: CHRIS MENTO
File # [REDACTED]

Dear [REDACTED],

We have received your request for a certified copy of the above named person's birth record. We have determined that you will need to submit a certified copy of a Court Order to amend this record. It is required that the Court Order be certified, signed by the judge and affixed with the seal of the court. A photo-copy of the court order is not acceptable.

Also, we are not able to correct the subject's first name to Natale (Chris). Our computer system does not accept spaces, apostrophes, accent marks, etc.

Upon receipt and review of the documentation, we will determine if we can proceed with the correction. If you cannot comply or have further questions, please contact our office at the above telephone number.

To expedite processing, submit your reply by priority mail or an overnight carrier. Please return this letter and a self addressed stamped envelope with your reply.

Birth Correction Unit

KS